

When we say 'we' or 'us', we mean Aberdeen Standard Fund Managers Limited.

Who is this form for?

This form can be used to request that your APS allowance be transferred to yourself if your late spouse or civil partner held an ISA with Aberdeen Standard Fund Managers Limited. Please note that this application will only transfer the APS allowance to you not the money and the assets held within the deceased's ISA.

We will notify you as to when the APS allowance has been transferred to you. At this stage, and not before, you will be able to invest in an Aberdeen Standard Fund Managers Limited ISA up to the allowance (using the separate application form provided).

The APS declaration must be read and signed, to confirm that you are eligible to transfer an APS allowance in respect of the deceased named on this form.

Once the APS allowance has been transferred to you, you will have three years from the date of your partners death (or 180 days after the administration of the estate is complete, if later) to invest up to your APS allowance, in the case of cash subscriptions. In the case of 'in specie' transfers, subscriptions must be made within 180 days of beneficial ownership passing to you.

If you need any help completing this form, please contact us on 0345 113 6966. Calls may be monitored and/or recorded to protect both you and us and help with our training. Call charges will vary.

Please use **BLOCK CAPITALS** to fill in this form. Do not use correction fluid if you make a mistake. If you need to correct a mistake, please initial any changes you make.

Please sign and date the Declaration and return this form to: **Aberdeen Standard Fund Managers Limited, PO Box 12233, Chelmsford, CM99 2EE** (via the reply-paid envelope provided).

Part 1 – Personal details (mandatory section)

Existing account number (if applicable):

Title:

Date of birth:
(DD/MM/YY)

Surname:

First names (in full):

Permanent residential address:

Postcode:

Telephone number:

Important

Please provide your National Insurance Number. This is a HMRC requirement and must be completed. If you do not have one please tick the box to declare this.

National Insurance Number:

I do not have a National
Insurance Number:

Part 2 – Details of the deceased (mandatory section)

Deceased's existing investor reference (if applicable):

Title:

Date of birth:
(DD/MM/YY)

Surname:

First names (in full):

Permanent UK Residential address:
(at date of death)

Postcode:

Important

Please provide a National Insurance Number. This is a HMRC requirement and must be completed. If you do not know this please tick the box to declare this.

National Insurance Number:

Deceased did not have a
National Insurance Number:

Date of death:
(DD/MM/YY)

Date of marriage or civil partnership:
(DD/MM/YY)

Part 3 – Data Protection and Money Laundering

Data Protection Information

Personal information provided in connection with your application will be used by Aberdeen Standard Fund Managers Limited to set up and administer the account.

If you have appointed a financial adviser, we will give them information about the account and, where appropriate, send copies of correspondence to them to enable them to give you advice.

The majority of your information is processed in the UK and European Economic Area (EEA). However, some of your information may be processed by us or the third parties we work with outside of the EEA. Where your information is being processed outside of the EEA, we take additional steps to ensure that your information is protected to at least an equivalent level as would be applied by UK/EEA data privacy laws e.g. we will put in place legal agreements with our third party suppliers and do regular checks to ensure they meet these obligations.

The information collected may be shared with other parts of Aberdeen Standard Fund Managers Limited, Standard Life Aberdeen group and other companies we work with to support us in the provision of the product or service you have with us. We may also share your information with our regulators and HM Revenue & Customs, where necessary and lawful to do so. Whenever we share your personal information, we will do so in line with our obligations to keep your information safe and secure.

If you would like to know more about how Aberdeen Standard Fund Managers Limited processes your personal information and what your rights are, please read our Privacy Policy at www.aberdeenstandard.com

Money Laundering Information

To comply with Money Laundering Regulations 2017, we may verify your identity by carrying out an on-line check with a reference agency. Where an on-line check is carried out, the agency will verify your identity against public records and it will also check whether you have a credit history (but it will not disclose any information about your actual borrowings). The agency will add a note to show that an identity check was made to your credit file, but this information will not be available to any third Parties. We regret that we cannot offer an alternative unless the on-line check does not confirm your identity, in which case we will carry out a manual check.

Part 4 – Communication Preferences

We, and the other members of the Standard Life Aberdeen group, would like to contact you from time to time to keep you up to date with special offers, new products and services, newsletters and other promotions.

- If you do want to be kept informed, please tick this box
- If you would like to be contacted electronically, please provide your preferred email address below:

Part 5 – APS Eligibility Declaration

When making an additional permitted subscription the surviving spouse or civil partner must declare:

1. They're the surviving spouse or civil partner of the deceased.
2. They were living with the deceased within the meaning of section 1011 of the Income Tax Act 2007 at the date of the deceased's death.
3. The subscription is made under the provisions of regulation 5DDA of the ISA regulations.
4. The subscription is being made:
 - for 'in specie' transfers, within 180 days of beneficial ownership passing to the surviving spouse or civil partner
 - for cash subscriptions, within 3 years of the date of death
 - if later than 3 years, 180 days of the completion of the administration of the estate.

Please ensure you sign here or we will have to return your application.

Signature:

Date (DD/MM/YY):

Aberdeen Standard Fund Managers Limited is registered in England and Wales (740118) at Bow Bells House, 1 Bread Street, London EC4M 9HH.
Aberdeen Standard Fund Managers Limited is authorised and regulated by the Financial Conduct Authority. www.aberdeenstandard.com