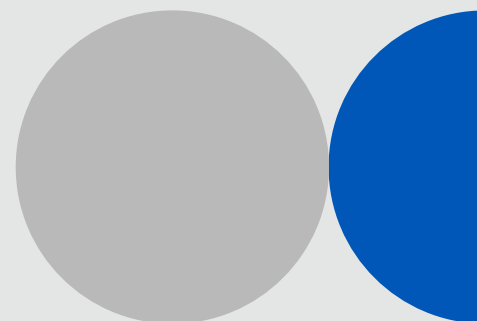




Employee (Non ISA) Application Form

abrdn UK OEICS & Unit Trusts



If you wish to make an ISA investment please use the ISA employee Application Form

Before you sign this form you must read an up-to-date version of the Key Investor Information Document(s), the Supplementary Information Document and the Staff Terms & Conditions for each fund in which you want to invest.

Part 1 – Name and address

Please use block capitals

Full Name:

National Insurance number:

Existing Investor Reference:

Agency Code: **2STAF**

Nominated Person:

(If you wish to nominate a person to have access to obtain information on your account on your behalf, please fill the details below – please note this person will **not** have authority to place a dealing instruction on your account or make any other changes to your account)

Nominated person's name:

Address:

Contact number:

Investor eligibility

In order to invest in a General Investment Account (Non-ISA), you must be a MyFunds client with an existing staff account open with abrdn Fund Managers Ltd. The eligibility requirement is for you to be an employee or pensioner. Employee means a current permanent employee (which includes fixed term employees but excludes temporary workers and contractors) of abrdn plc or each of its wholly-owned subsidiaries who has a current valid abrdn staff ID number. It also includes a person listed as a director of a company within the abrdn group on The Registrar of Companies for England and Wales, Scotland or Northern Ireland. A pensioner means an individual who was an employee immediately before his or her retirement, who is a current member of the abrdn group pension plan and who has a current valid abrdn group pension plan number. By making this application you are confirming that you meet this eligibility requirement.

The availability of the special unit class is not part of your contract of employment and can be changed at any time by the company.

Date of Birth (DD/MM/YYYY)

Permanent Residential Address:

Postcode:

Contact telephone:

Contact email:

PLEASE NOTE: Family members, spouses and/or partners are not eligible.

Employee Application Form (Non ISA)

Tax Residency

Tax regulations¹ require us to collect information about each investor's tax residency². In certain circumstances (including if we do not receive a valid self-certification from you) we will be obliged to share information about your account(s) with Her Majesty's Revenue and Customs (HMRC) who may in turn share this information with any or all participating tax jurisdictions³.

Please indicate all countries in which you are resident for tax purposes and your associated Tax Identification Number(s) in the table below. If you are also a US citizen you must include United States in this table along with your US Tax Identification Number. If you have any questions about your tax residency², please contact your tax adviser. This form is intended to request information only where such request is not prohibited by U.K. Law.

Country/Countries of Residence	Tax Reference Number

¹ The term "tax regulations" refers to the International Tax Compliance Regulations 2015 which implements the Foreign Account Tax Compliance Act (FATCA) and the OECD Common Reporting Standard for Automatic Exchange of Financial Account Information (CRS).

² In general, you are tax resident where you are liable to taxes, based on where you live and work permanently although **different jurisdictions have different rules** in relation to tax residency. If in doubt, please contact your tax adviser.

³ Those countries that have agreed to exchange information under FATCA and the CRS1.

Part 2 – Investment details (accumulation shares)

Please select the investment fund(s) and units/shares (shares) you wish to invest in and state the amount you wish to invest.

Please note, for each fund there is a minimum lump sum and minimum regular monthly amount.

The minimum amounts are provided in the latest Fund Prospectus of the company.

Fund Code	Fund name	Lump sum investment	Regular monthly investment	Fund Code	Fund name	Lump sum investment	Regular monthly investment
AA8	abrln AAA Bond Fund	£	£	NO8	abrln MyFolio Managed V Fund	£	£
422	abrln American Equity Enhanced Index Fund	£	£	NA8	abrln MyFolio Market I Fund	£	£
AI8	abrln American Income Equity Fund	£	£	NB8	abrln MyFolio Market II Fund	£	£
AE8	abrln North American Small & Mid-Cap Equity Fund	£	£	NC8	abrln MyFolio Market III Fund	£	£
478	abrln Asia Pacific Equity Enhanced Index Fund	£	£	ND8	abrln MyFolio Market IV Fund	£	£
749	abrln Asia Pacific Equity Fund	£	£	NE8	abrln MyFolio Market V Fund	£	£
CD8	abrln Sterling Corporate Bond Fund	£	£	NF8	abrln MyFolio Multi-Manager I Fund	£	£
771	abrln Diversified Growth & Income Fund	£	£	NG8	abrln MyFolio Multi-Manager II Fund	£	£
DY8	abrln Dynamic Distribution Fund	£	£	NH8	abrln MyFolio Multi-Manager III Fund	£	£
452	abrln Emerging Markets Equity Enhanced Index Fund	£	£	NI8	abrln MyFolio Multi-Manager IV Fund	£	£
EC8	abrln Ethical Corporate Bond Fund	£	£	NJ8	abrln MyFolio Multi-Manager V Fund	£	£
NL8	abrln MyFolio Managed II Fund	£	£	451	abrln European Equity Enhanced Index Fund	£	£
NM8	abrln MyFolio Managed III Fund	£	£	735	abrln Europe ex UK Equity Fund	£	£
NN8	abrln MyFolio Managed IV Fund	£	£	EI8	abrln Europe ex UK Income Equity Fund	£	£

Employee Application Form (Non ISA)

Part 2 – Investment details (accumulation shares) (continued)

Fund Code	Fund name	Lump sum investment	Regular monthly investment	Fund Code	Fund name	Lump sum investment	Regular monthly investment
UL8	abrdn Europe ex UK Ethical Equity Fund	£	£	352	abrdn Sterling Bond Fund	£	£
ES8	abrdn Europe ex UK Smaller Companies Fund	£	£	228	abrdn Sterling Money Market Fund	£	£
GL8	abrdn Global Balanced Growth Fund	£	£	724	abrdn Strategic Bond Fund	£	£
751	abrdn Emerging Markets Equity Fund	£	£	454	abrdn UK All Share Tracker Fund	£	£
EN8	abrdn Emerging Markets Income Equity Fund	£	£	479	abrdn UK Equity Enhanced Index Fund	£	£
MM8	abrdn Global Infrastructure Equity Fund	£	£	733	abrdn UK Sustainable and Responsible Investment Equity Fund	£	£
IE8	abrdn Global Focused Equity Fund	£	£	767	abrdn UK Income Equity Fund	£	£
IL8	abrdn Global Inflation-Linked Bond Fund	£	£	UQ8	abrdn UK Income Unconstrained Equity Fund	£	£
SP8	abrdn Global Real Estate Fund	£	£	UU8	abrdn UK Value Equity Fund	£	£
RE8	abrdn Global Real Estate Share Fund	£	£	ET8	abrdn UK Ethical Equity Fund	£	£
GS8	abrdn Global Smaller Companies Fund	£	£	GF8	abrdn UK Government Bond Fund	£	£
HI8	abrdn High Yield Bond Fund	£	£	725	abrdn UK Mid-Cap Equity Fund	£	£
CB8	abrdn Investment Grade Corporate Bond Fund	£	£	PR8	abrdn UK Real Estate Fund	£	£
453	abrdn Japan Equity Enhanced Index Fund	£	£	PF8	abrdn UK Real Estate Feeder Fund	£	£
NK8	abrdn MyFolio Managed I Fund	£	£	US8	abrdn UK Smaller Companies Fund	£	£
DC8	abrdn Short Dated Corporate Bond Fund	£	£	480	abrdn World Equity Enhanced Index Fund	£	£
SG8	abrdn Short Duration Global Inflation-Linked Bond Fund	£	£				

Employee Application Form (Non ISA)

Investment details

For lump sum investment:

I enclose a cheque for* †

For regular monthly investment:

I would like to subscribe £ †† per month

NOTE: For regular monthly investments, please complete the Direct Debit Instruction in Part B.

* Cheques must be made payable to "abrdn Fund Managers Limited" and attached to this form, and must be drawn on your bank account.

† This amount must be the total of the lump sum(s) from the table above.

†† This amount must be the total of the regular monthly investment(s) from the table above.

Part 3 – Regular withdrawal facility

Complete this section if you will be making a regular withdrawal from your investment.

Fund name:	Fund code*:
Fund name:	Fund code*:
Fund name:	Fund code*:
Fund name:	Fund code*:
Fund name:	Fund code*:
Fund name:	Fund code*:

* Fund codes can be found on page 2 and 3 of this form.

How often do you want the withdrawal paid?

Monthly ☐ Quarterly ☐ Half yearly ☐ Yearly ☐

If you wish to withdraw a fixed amount for each payment, please indicate how much you want each payment to be. For example, if you want to withdraw £100 each month (£1200 per year) tick the monthly box and write £100 in the payment box.

£

If you wish to withdraw a percentage of your holding, indicate the annual percentage amount. For example, if you want to withdraw 6% per year but paid at quarterly intervals, tick the quarterly box and write 6% in the percentage box.

%

I would like the payments to start from 06/ /20

Please note: payments will be made into your nominated bank account, the details of which are completed overleaf in Part A.

Employee Application Form (Non ISA)

Part A – Bank Details

I hereby instruct abrdn Fund Managers Limited to arrange for payments (withdrawals) to be paid direct to my bank or building society account, as detailed below:

Account holder(s):

Bank/Building society address (in full):

Postcode:

If you are completing Part B, these bank account details must match

Bank or building society account number:

Branch sort code:

Roll number:

Part B – Direct Debit Details[†]

[†] Please complete if you are making regular investments.

1. Complete the direct debit to instruct your bank/building society to make payments from your account.
2. If the payment date falls on a weekend or bank holiday, your account will be debited within two working days of the payment date.
3. Please ensure that the instruction is signed and dated and the Direct Debit Guarantee is detached before the form is returned to us.

All monthly investments must be paid by Direct Debit.

If you are making investments by Direct Debit, complete the Direct Debit Instruction below after reading the instructions.

Instruction to your bank or building society to pay by Direct Debit

Issued by: abrdn Fund Managers Limited, 280 Bishopsgate, London, EC2M 4AG

Service user number: **178018**

Reference no. (for official use only):

Name and full postal address of your bank or building society:

Postcode:

Account Name:

If you have completed Part A, these bank account details must match

Bank or building society account number:

Branch sort code:

Reference number:

Instructions to your bank/building society:

Please pay abrdn Fund Managers Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this instruction may remain with abrdn Fund Managers Limited and, if so, details will be passed electronically to my bank/ building society.

Signature:

Date (DD/MM/YY):

For abrdn Fund Managers Limited official use only

This is not part of your instruction to your bank or building society

Banks and building societies may not accept Direct Debit Instructions for some types of account.

Employee Application Form (Non ISA)

Part C – Direct Debit Guarantee

- This guarantee is offered by all banks and building societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own bank or building society.
- If the amounts to be paid or the payment dates change abrdn Fund Managers Limited will notify you ten working days in advance of your account being debited or as otherwise agreed.
- If an error is made by abrdn Fund Managers Limited or your bank/building society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time, by writing to your bank or building society. Please also send a copy of your letter to us.

Your Direct Debit Guarantee to tear on and retain is on page 7 of this form.

It is important that you keep this safe.

Part 4 – Data Protection Notice

We will collect and use personal information about you (and other named individuals, where applicable) as provided on this application in order to provide this product or service and manage our relationship with you.

The information collected may be shared with other parts of abrdn plc, and other companies we work with to support us in the provision of this product or service. We may also share your information with our regulators and HM Revenue & Customs, where necessary and lawful to do so. Whenever we share your personal information, we will do so securely and only where necessary to provide the agreed service.

The majority of your information is processed in the UK or European Economic Area (EEA). However, some of your information may be processed by us or the third parties we work with in countries outside of the UK or the EEA. Where your information is being processed outside of the UK or the EEA, we take additional steps to ensure that your information is protected to at least an equivalent level as would be applied by UK or EEA Data Protection Laws e.g. we will put in place legal agreements with third parties and abrdn affiliates with ongoing oversight to ensure they meet these obligations.

For more information on how abrdn processes personal information and what your rights are, please see our Privacy Notice online at www.abrdn.com/en-gb/privacy-notice.

Part 5 – Money Laundering Regulations

To comply with Money Laundering Regulations, we may verify your identity, by carrying out an online check with a reference agency. Where an online check is carried out, the agency will verify your identity against public records and it will also check whether you have a credit history (but it will not disclose any information about your actual borrowings). The agency will add a note to show that an identity check was made to your credit file, but this information will not be available to any third parties. If the online check does not confirm your identity, we will carry out a manual check and we may need to contact you for further information. We regret we cannot offer any alternative process.

Acceptance of this application is subject to satisfactory completion of identity verification checks within 30 days of the application date.

Part 6 – Declaration

I declare that:

- I am 18 years of age or over;
- I have read, understood and agree to the use of my personal data for the purposes described in the Data Protection Notice subject to me exercising my right not to be sent details of abrdn group products or services.

I authorise you to carry out electronic identification checks if required.

I agree and understand that abrdn Fund Managers Limited may use the Delivery versus Payment exemption as detailed in the Fund Prospectus.

I confirm:

- I have read an up-to-date version of the Key Investor Information Document(s) for each And in which I want to invest.
- I have regular access to the internet and can access <https://www.abrdn.com/en-gb/myfunds> to obtain the documents mentioned above and agree to the provision of this information via this medium or have otherwise had sight of paper versions of these documents.

I declare that the information given is correct to the best of my knowledge and belief and that I will inform abrdn Fund Managers Limited of any change in the information given.

Signature:

Date (DD/MM/YY):

Employee Application Form (Non ISA)



Direct Debit Guarantee - Please tear off and keep safely

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit abrdn will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request abrdn to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by abrdn or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when abrdn asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Employee Application Form (Non ISA)

Useful information

Customer information 0345 113 6966 (Call charges may vary)

<https://www.abrdn.com/en-gb/myfunds>

Mail your form to: abrdn Fund Managers Limited, PO BOX 12233, Chelmsford, CM99 2EE